

**MINUTES OF THE ROSELLE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
MARCH 12, 2025**

**CALL TO ORDER**

President Smith called the meeting to order at 7:36 p.m.

**PRESENT**

Six (6) Trustees were present at the start of the meeting: President, Katie Smith; Vice President, Terrell Barnes, Secretary, Michael Harrington; Treasurer, Monika Nasiadka; Trustee Len Baumgart; and Trustee, Rich Karpinski.

Staff present were Executive Director, Samantha Johnson; Business & Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; and Youth Services Manager, Alea Perez.

Also in attendance were: Dan Pohrte and Tiffany Nash of Product Architecture + Design.

There were three (3) members from the public also present.

**ABSENT**

One (1) Trustee was absent, Trustee, Sue Harold. Trustee Harold called in but was not eligible for remote attendance per the Remote Attendance Policy.

**BUILDING & PLANNING COMMITTEE**

a. New Library Schematic Design Update

The Architects presented the exterior concept designs to the Trustees to get their census on color. The Trustees favored the warm tones, light brick with darker trim for windows.

b. Review Draft of Annual Non-Resident Card Resolution

Executive Director Johnson presented a draft of the annual resolution to continue offering cards to non-residents who live in unserved areas, per state law.

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**BUDGET & FINANCE COMMITTEE**

- a. Review Budget Draft 1 for 2025-2026

Executive Director Johnson presented the first draft of the FY 2025 – 2026 working budget. There were no questions from trustees on this draft.

**PERSONNEL COMMITTEE**

- b. Annual Paygrade Scale Adjustment of 2.5%

Executive Director Johnson presented the annual paygrade scale adjustment of 2.5%. There were no questions from the Trustees.

**POLICY COMMITTEE**

- a. Service Animal Policy
- b. AI Use Policy
- c. Patron Privacy & Confidentiality Policy

Executive Director Johnson presented the drafted policies for the Trustees review. The Trustees shared their input and recommendations.

**EXECUTIVE DIRECTOR COMMENTS**

Executive Director Johnson shared the visual timeline draft for the construction project with the Trustees. The Trustees provided their input. The timeline will be published on the website and viewable in the Construction Project page.

**PUBLIC COMMENT/QUESTIONS**

A public comment was made regarding the Service Animal Policy under consideration and it being well received. There was also a question on the same policy, asking about what recourse there would be if patrons were known or suspected to be dishonest about service animal status.

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**ADJOURNMENT**

President Smith moved to adjourn the meeting at 8:39 p.m. All were in favor.

/s/ Mike Harrington

4/9/2025

Minutes Approved: Secretary

Date